

Chairperson John R. Clark
Vice-Chairperson Michael Parks
Parliamentarian Don Maxwell



Commissioners
Michael Beckendorf
John Bond
Helen Chavarria
Ralph Davila
Robert Horton
G.H. Jones

MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, DECEMBER 4, 2008
AT 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.*

1. CALL TO ORDER.

Chairperson Clark called the workshop meeting to order at 5:00 p.m.

Commission members present: Mr. Michael Beckendorf, Mr. Johnny Bond, Ms. Helen Chavarria, Mr. John Clark, Mr. Ralph Davila, Mr. Robert Horton, Mr. Don Maxwell, and Mr. Michael Parks.

Commission members absent: Mr. G.H. Jones.

Staff members present: Mr. Martin Zimmermann, Planning Administrator; Ms. Julie Fulgham, Project Planner; Mr. Randy Haynes, Staff Planner; Mr. Lee Veness, Assistant City Attorney; Mr. Dale Picha, Director of Traffic and Transportation; Mr. Joe Seago, Jr., Assistant City Engineer; and Ms. Kelli Hill, Planning Intern.

2. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF DECEMBER 4, 2008.

Mr. Haynes gave out a corrected Page 2 for Item # 7. He also presented the Commission with a letter from a resident expressing concern about Item # 5.

Agenda items were reviewed (all staff reports on file in the Development Service Department). No action was taken.

3. FUTURE AGENDA ITEMS.

Chairperson Clark requested that additional workshops on annexation law be provided before the impending annexation cases come before the Commission. Mr. Zimmermann stated that those

workshops would most likely be provided in early February. Chairperson Clark also requested that staff take a further look into façade grants and other funding sources that might be available to the City for façade investment.

Mr. Veness stated that it would be in the Commission's interest to conduct a workshop on the Planning and Zoning Commission bylaws.

4. STAFF ANNOUNCEMENTS.

A. City of Bryan Volunteer Appreciation Dinner on December 11, 2008.

Mr. Zimmermann reminded the Commission about the Appreciation Dinner on December 11th from 5:00-7:00 p.m. in the Justice Center.

B. January 2009 meeting reminder.

Mr. Zimmermann reminded the Commission that the only meeting in January will be held on January 22nd, unless a special meeting is needed.

C. 2009 Plan of Work preparation.

Mr. Zimmermann stated that some of the items that will be included in the Plan of Work discussion for next year will be the Joint Subcommittee with College Station, the subcommittee for the Development Code re-write, and annexation.

5. ADJOURN.

Without objection, Chairperson Clark adjourned the meeting at 5:49 p.m.

These minutes were reviewed and approved by the City of Bryan Planning & Zoning Commission on the 18th day of **December, 2008**.

John R. Clark, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, Planning Administrator
and Secretary to the Planning and Zoning
Commission